PRELIMINARY PLANS CHECKLIST

COUNTY:	
FED. PROJECT NO.:	
P.E. NO.:	
PIN NO.:	
DESCRIPTION:	
DESIGNER:	
TDOT SUPERVISOR:	
PROJECTED ROW AUTHORIZATION DATE:	
PROJECTED LETTING DATE:	

A. TITLE SHEET

- ☐ Location map showing route to be improved, local roads, streams, railroads, and towns
- ☐ County, state route, and descriptions (including log mile)
- ☐ Begin/End project labeled with federal and state number
- ☐ Proper identification block with completed name of Supervisor 2, CE Manager 1, or Transportation Manager 2, Consultant firm, and/or Designer (as applicable)
- ☐ Project county identified on state map
- ☐ Design traffic and design speed
- ☐ PIN
- ☐ P.E. project number
- ☐ Equations or exclusions
- ☐ Scale
- ☐ ROW Length
- ☐ Survey date
- ☐ Index (ROW)
- ☐ Type of work (Preliminary plans)
- ☐ Road closure Note
- ☐ North arrow
- ☐ Construction project number

B. SECOND SHEET

- ☐ Mainline typical cross-sections with dimensions, cross-slopes, guardrail locations, cut and fill slopes from standard drawings or table
- ☐ Side road typical cross-sections
- ☐ Private drive, field and business entrance typical cross-sections
- ☐ Detail or channel change/ ditch change

C. PROPERTY MAP

- ☐ Boundary lines on all properties involved
- ☐ Existing roads and streams with names
- ☐ Proposed roadway centerline
- ☐ Utility owner's information
- ☐ Identify begin/end of project (ROW) (includes project number)
- ☐ Right-of-way (ROW) Acquisition Table with property owners names, tract numbers, total area, deed book and page number of original tract
- ☐ Proposed ROW and drainage easement
- ☐ Proposed control-access fence
- ☐ ROW and Utility notes
- ☐ North arrow

D. PRESENT LAYOUT SHEET

- ☐ Existing topography and existing ROW lines
- ☐ Location diagram or coordinates for reference points
- ☐ Tentative slope lines
- ☐ Tentative ROW and easement lines
- ☐ Loss of access or impaired access shown
- ☐ Cross-drains (existing and proposed)
- ☐ Datum adjustment
- ☐ Proposed horizontal alignment with curve data
- ☐ Tentative driveway locations
- ☐ Utilities (existing)
- ☐ Tract numbers and owners
- ☐ All side roads properly labeled
- ☐ Identify Begin/end of project (ROW) (includes project number)
- ☐ Proposed control-access fence
- ☐ Label any known environmental constraints
- ☐ North arrow

If R.O.W. Detail Sheets are NOT used

- ☐ Existing ROW dimensions
- ☐ Breaks in proposed ROW flagged

R.O.W. DETAILS SHEET (if used in plans)

- ☐ Existing ROW lines, dimensions
- ☐ Location diagram or coordinates for reference points
- ☐ Tentative slope lines
- ☐ Tentative ROW and easement lines
- ☐ Loss of access or impaired access shown
- ☐ Datum adjustment
- ☐ Proposed horizontal alignment
- ☐ Breaks in proposed ROW flagged
- ☐ Tentative driveway locations
- ☐ Tract numbers and owners
- ☐ Identify begin/end of project (ROW) (includes project number)
- ☐ Proposed control-access fence
- ☐ North arrow

E. PROPOSED LAYOUT SHEET

- ☐ Proposed horizontal alignment
  - ☐ Pavement lines
  - ☐ Median opening
  - ☐ Turn lanes
- ☐ Preliminary intersections
- ☐ Traffic turning movements at all intersections
- ☐ Railroad crossings data (per design guidelines)
- ☐ Preliminary guardrail locations
- ☐ Preliminary storm drainage system proposals (manholes and catch basins)
- ☐ Identify begin/end of project (ROW) (includes project number)
- ☐ Label limits of construction on side roads
- ☐ Retaining walls (tentative)
- ☐ Cross-drains
- ☐ Street lighting (tentative)
- ☐ Noise walls (tentative)
- ☐ Special ditches proposed
- ☐ Channel changes proposed
- ☐ Signal pole locations (tentative)
- ☐ Equations or exclusions
- ☐ Proposed drives (tentative)
- ☐ Proposed span bridges (tentative)
- ☐ Datum adjustment
- ☐ Label side roads
- ☐ Streams (with names and show direction of flow arrows)
- ☐ North arrow

F. PROFILES

- ☐ Benchmarks data
- ☐ Ground line and proposed grade
  - ☐ Main line
  - ☐ Side roads
- ☐ Ground line and tentative grades for proposed private drives, business and field entrances
- ☐ Ground line and tentative grade for other ramps
- ☐ Label curve length, “K” value and design speed for vertical curves
- ☐ Identify begin/end of project (ROW) (includes project numbers)
- ☐ Tentative drainage data for cross-drains
- ☐ Preliminary balance points for earthwork quantities with approximate excavation and embankment volumes in estimated balance
- ☐ Underground utilities; above-ground utilities (crossing locations only)
- ☐ Equations and exclusions
- ☐ S.E. data (F.S.E.; trans.; D and etc…..)
- ☐ Identify intersecting roads

G. DRAINAGE MAP

- ☐ Proposed horizontal alignment with existing drainage (including areas and type of terrain)
- ☐ North arrow, flow arrows, contours, road network, and streams
- ☐ Proposed cross drains
- ☐ Approximate location of drainage structures with area, “C” factor, flow, type, and size
- ☐ Side drains (42 inches or larger)
- ☐ Channel changes
- ☐ Boundaries of any wetland areas

H. CULVERT CROSS SECTIONS (PRELIMINARY)

- ☐ Cross-drain template
- ☐ Type E.W. proposed
- ☐ Station and drainage data
- ☐ Sheet name and scale

I. ROADWAY CROSS SECTIONS

- ☐ Ground lines
- ☐ Finished grade elevations
- ☐ Superelevation rates with beginning and end station of transition
- ☐ Proposed template
- ☐ Cut and fill areas
- ☐ Adjustments for guardrail flare
- ☐ Horizontal and vertical scale
- ☐ Label and station all cross-sections
- ☐ Label special ditches (elevation)
- ☐ Retaining wall (as applicable/available)
- ☐ Label cross drain with size and skew

RIGHT-OF-WAY PLANS CHECKLIST

COUNTY:	
FEDERAL PROJECT NO.:	
P.E. NO.:	
PIN:	
DESCRIPTION:	

A. TITLE SHEET

- ☐ Added coverage of each present sheet on map
- ☐ Begin/end of project
- ☐ ROW length
- ☐ Signatures in signature block
- ☐ Equations block
- ☐ Exclusions block
- ☐ Finalized index of sheets for ROW
- ☐ ROW project numbers
- ☐ "Right-of-Way" added as type of work
- ☐ Adjacent projects labeled
- ☐ Road closure note

B. SECOND SHEET

- ☐ Retaining wall typicals with locations
- ☐ Noise wall typicals with locations
- ☐ Special ditch typicals
- ☐ Station limits added to different typicals
- ☐ Pavement schedule proposed (if available)
- ☐ Guardrail location on typical
- ☐ Typical section added for haul roads in wetland areas
- ☐ Finalize mainline and side roads typicals
- ☐ Detail of channel change/ditch modifications

C. PROPERTY MAP

- ☐ Finalized proposed ROW requirements
- ☐ Acquisition block for involved tracts complete with areas to be acquired and areas remaining
- ☐ ROW notes, utility notes and utility owners addresses rechecked
- ☐ Notes and areas regarding loss of access or impaired access
- ☐ Begin/end of project
- ☐ Easements (according to type)

RIGHT-OF-WAY PLANS CHECKLIST

D. PRESENT LAYOUT SHEET

- ☐ All slopes checked with cross-sections for correctness
- ☐ Temporary easement for haul roads, erosion prevention and sediment control, sediment ponds, and detention areas etc.
- ☐ Proposed structures where a fence will be turned into the wingwalls
- ☐ Finalize proposed private drives, business and field entrances
- ☐ Show areas to be scarified and/or obliterated
- ☐ Show property with impaired access or loss of access
- ☐ Show construction run-around
- ☐ Railroad easement note
- ☐ Existing wetland areas
- ☐ All appropriate data cross-checked with property map sheets
- ☐ Beginning and end of project
- ☐ Incorporate special items from Environmental document

If R.O.W. Detail Sheets are NOT used

- ☐ All existing ROW lines properly identified and referenced
- ☐ All proposed ROW lines properly identified with bearings, distances and offsets to the proposed centerline
- ☐ Permanent easements identified with bearings, distances, offset and stations at ROW line (signal poles, culvert outlets and/or rip-rap)
- ☐ Access control fence limits (beginning and end with stations and offsets)
- ☐ ROW markers shown with stations, offsets and type markers (State system only)

R.O.W. DETAILS SHEET (if used in plans)

- ☐ All slopes checked with cross-sections for correctness
- ☐ All existing ROW lines properly identified and referenced
- ☐ All proposed ROW lines properly identified with bearings, distances and offsets to the proposed centerline
- ☐ Permanent easements identified with bearings, distances, offset and stations at ROW line (signal poles, culvert outlets and/or rip-rap)
- ☐ Access control fence limits (beginning and end with stations and offsets)
- ☐ Temporary easement for haul roads, erosion prevention and sediment control, sediment ponds, and detention areas etc.
- ☐ Finalize proposed private drives, business and field entrances
- ☐ Show property with impaired access or loss of access
- ☐ Show construction run-around
- ☐ Railroad easement note
- ☐ All appropriate data cross-checked with property map sheets
- ☐ Beginning and end of project
- ☐ ROW markers shown with stations, offsets and type markers (State system only)

E. PROPOSED LAYOUT SHEET

- ☐ Finalized pavement lines
- ☐ Curbs and gutters
- ☐ Sidewalks
- ☐ Existing lighting and signals (to remain)
- ☐ Channelizations
- ☐ All drainage structures added, including existing structure connections
- ☐ Catch basins, manholes, station offset, and elevation
- ☐ Proposed private drives, business and field entrances finalized
- ☐ Proposed guardrail with type of anchors
- ☐ Special ditches with type of lining
- ☐ Channel changes
- ☐ Bridge drains
- ☐ Finalized transition lengths and widths from proposed to existing pavements
- ☐ Rip-rap locations, limits and types
- ☐ Cattle passes
- ☐ Handicap ramps
- ☐ Signal and/or light poles (proposed)
- ☐ Noise walls
- ☐ Retaining walls
- ☐ Finalized median openings
- ☐ Proposed structures
- ☐ Rock fill limits
- ☐ Boundaries of wetlands; labels of streams or WWC (per Environmental Letter)

F. PROFILES

- ☐ All drainage structures with data
- ☐ Special ditches
- ☐ Channel changes
- ☐ Finalized earthwork balances and volumes
- ☐ Finalized proposed grade for private drives, business and field entrances, side roads and ramps
- ☐ Superelevation rates with beginning and end station of transition

G. DRAINAGE MAP (FINALIZED)

- ☐ Proposed cross drains
- ☐ Side drains (42 inches or larger)
- ☐ Channel changes
- ☐ Boundaries of any wetland areas

H. CULVERT CROSS SECTIONS

- ☐ Superelevation rates on pavement surface
- ☐ Rock lines and slopes per soils report
- ☐ Finalize the sections for all cross-drains and major side drains including hydraulic data
- ☐ Shoulder adjustments for guardrail flare
- ☐ Retaining walls and catch basins/manholes (if relevant to cross-drains)

RIGHT-OF-WAY PLANS CHECKLIST

I. EPSC PLANS: to be included in ROW plans (all grade and drain projects)

- ☐ Small scale layout of project; adequate to show erosion control items including centerline
- ☐ Special EPSC notes and erosion control legend on first EPSC sheet
- ☐ Utility Relocation Notes (if applicable) on first EPSC sheet
- ☐ NPDES Notes (if applicable) on first EPSC sheet
- ☐ Location and flow direction of existing and proposed ditches
- ☐ Boundaries of wetlands; labels of streams and ponds or WWC (per Environmental Letter)
- ☐ Stream relocation
- ☐ Existing and/or proposed contours on EPSC plans or separate sheets
- ☐ Major drainage structures (i.e. cross drains, culverts, etc.)
- ☐ Location of proposed diversion channels
- ☐ Edges of pavement
- ☐ Slope lines
- ☐ Depict erosion control items/ devices
- ☐ Ecology report (received)
- ☐ Wetland Mitigation Plan and notes (if applicable)
- ☐ Existing features such as homes, drives, fences, etc. (optional)
- ☐ Existing public roads with names (optional)
- ☐ Proposed utility locations
- ☐ Proposed ROW and easements
- ☐ North arrow

J. EXISTING CONTOURS (Phase 1 of EPSC Plans or may be on separate sheet)

- ☐ Centerline
- ☐ Contour elevations
- ☐ Existing contours
- ☐ Existing and proposed edges of pavement
- ☐ Major drainage structures (i.e. cross drains, culverts, etc.)
- ☐ Streams and rivers
- ☐ ROW project numbers
- ☐ North arrow

K. PROPOSED CONTOURS (Final Phase of EPSC Plans or may be on separate sheet)

- ☐ Centerline
- ☐ Contour elevations of proposed contours
- ☐ Scale and sheet name
- ☐ Existing and proposed edges of pavement
- ☐ Major drainage structures (i.e. cross drains, culverts, etc.)
- ☐ Streams and rivers
- ☐ Proposed slope lines
- ☐ North arrow

RIGHT-OF-WAY PLANS CHECKLIST

L. TRAFFIC CONTROL PLANS (WORKING DRAWINGS ONLY)

- ☐ Layout of project showing preliminary phasing plan for stage construction (where necessary) for each phase
- ☐ Existing and proposed major drainage structures
- ☐ Temporary or permanent traffic signals
- ☐ Finalize design of run-arounds, cross-overs, temporary pavement, and temporary pipes/ditches to determine ROW and Construction Easement requirements
- ☐ North arrow

M. PAVEMENT MARKING PLANS AND/OR SIGNING

- ☐ Special marking details (to scale) to show limits of marking for intersections, left turn lanes and right turn lanes, ramp entrances and gore areas
- ☐ Submit print with CD or plan sheet to Design Traffic Engineering Section, Signing Office (Interstate and control of access projects)

N. ROADWAY CROSS-SECTIONS (FINALIZED)

- ☐ Finalize ground lines
- ☐ Finished grade elevations
- ☐ Superelevation rates with beginning and end station of transition
- ☐ Proposed template
- ☐ Cut and fill areas for all type materials and volumes
- ☐ Adjustments for guardrail flare
- ☐ Rock lines and slopes per soils report
- ☐ Horizontal and vertical scale; sheet name
- ☐ Label and station all cross-sections locations
- ☐ Label special ditches (elevation)
- ☐ Retaining wall (as applicable)

O. FINAL PREPARATION OF PLANS

- ☐ Consultant engineer's seal, signature, and date on title sheet
- ☐ R.O.W. project number added to data block at upper right of all plan sheets
- ☐ All data inked or shown on CADD
- ☐ All plans produced on bond

P. ENVIRONMENTAL PERMIT SKETCHES (per: permit assessment report)

- ☐ Vicinity map
- ☐ Location map
- ☐ Permit sketch for each site where there is bank stabilization, channel changes, or culverts longer than 200 feet
- ☐ Permit sketch for each site where the project falls within an area where there are endangered species, streams with contaminated sediments, or wetland impacts

R. PRELIMINARY CONSTRUCTION QUANTITIES ESTIMATE (electronic excel file)

- ☐ Preliminary quantities calculated and entered into TDOT spreadsheet
- ☐ List any anticipated pay item that cannot be quantified at submittal
- ☐ Descriptions on open-ended item numbers completed
- ☐ Project totals shall be per county and/or project number

CONSTRUCTION PLANS CHECKLIST

COUNTY:	
FEDERAL PROJECT NO.:	
P.E. NO.:	
PIN:	
DESCRIPTION:	

A. TITLE SHEET

- ☐ New title sheet for construction plans showing location map with route to be improved, local roads, streams, railroads and towns
- ☐ Scale
- ☐ County
- ☐ Route and description
- ☐ Design traffic
- ☐ Proper Identification Block completed, name of Supervisor 2, CE Manager 1, or Transportation Manager 2, Consultant firm, and/or Designer (as applicable)
- ☐ P.E. project number
- ☐ PIN
- ☐ Beginning and end of project with project number and stations
- ☐ Roadway, bridge, box bridge and project length
- ☐ Signature in signature block
- ☐ Equations and exclusions block
- ☐ Type of work (i.e. grade, drain, bridge, pave, sign, lighting, etc.)
- ☐ Adjacent construction projects labeled
- ☐ "See Sheet No. 1A for index" added to index area
- ☐ Coverage of each present layout sheet on map with construction sheet number identified
- ☐ Survey Date/Update
- ☐ Road closure note
- ☐ North arrow

B. INDEX AND STANDARD DRAWINGS

(See section 4-133.00 of Roadway Design Guidelines for proper sequence of sheets)

- ☐ Title sheet
- ☐ Roadway index sheet
- ☐ Estimated Bridge Quantities and Structural Index (if required)
- ☐ Estimated Roadway Quantities
- ☐ Estimated Utilities Quantities
- ☐ Typical sections and pavement schedule
- ☐ General notes, special notes, and scope of work
- ☐ Tabulated quantities
- ☐ Detail sheets
- ☐ Property map and ROW acquisition tables
- ☐ Present layouts
- ☐ ROW Details (as applicable)
- ☐ Proposed layouts

CONSTRUCTION PLANS CHECKLIST

B. INDEX AND STANDARD DRAWINGS (CONT'D)

- ☐ Proposed Profile mainline
- ☐ Public side road and ramp profiles
- ☐ Private drive, business and field entrance profiles
- ☐ Interchange grading plans
- ☐ Drainage maps
- ☐ Culvert sections
- ☐ Erosion prevention and sediment control (EPSC) plans
- ☐ Contour sheets
- ☐ Mitigation plans
- ☐ Traffic control plans with construction phasing note
- ☐ Pavement marking plans (if not standard)
- ☐ Signing plans (including sign schedule and layout sheets)
- ☐ Signalization plans (including details and layout sheets)
- ☐ Lighting plans (including details and layout sheets)
- ☐ Geotechnical plans, including typicals
- ☐ Utilities Index, Utility Owners, and Utility sheets
- ☐ Roadway cross-sections
- ☐ Side road cross-sections
- ☐ Box bridge and culvert standards listed with drawing number and description to be printed with plans
- ☐ Existing plans with file drawing numbers cross-referenced to file locations (if needed)
- ☐ Standard roadway drawing applicable for this project listed with drawing number and current revision date
- ☐ Construction project number

C. ESTIMATED ROADWAY QUANTITIES SHEET

- ☐ Roadway quantity block with all items of construction to be bid
  - ☐ Item number
  - ☐ Description
  - ☐ Units
  - ☐ Quantity
- ☐ Footnotes
- ☐ Box bridge quantities
  - ☐ Block
  - ☐ Item number
  - ☐ Description
  - ☐ Units
  - ☐ Quantity
- ☐ Multiple quantity columns for 2 or more counties/project numbers
- ☐ Removal items (from ROW Division)
- ☐ Quantities on this sheet checked against other tabulation blocks
- ☐ Quantities checked and item numbers agree with cost estimate form
- ☐ Signing quantities
- ☐ Lighting quantities
- ☐ Signal quantities
- ☐ Construction project number

D. TYPICAL SECTION SHEETS

- ☐ R.O.W. typicals (if construction plans did not involve a ROW project, use the preliminary and ROW second sheet checklist)
- ☐ Pavement layers
- ☐ Pavement thickness
- ☐ Proposed pavement schedule and pavement items coded
- ☐ Future finished grade with second paving described (if applicable)
- ☐ Underdrains
- ☐ Construction project number

E. GENERAL NOTES AND SPECIAL NOTES SHEET

- ☐ Grading
- ☐ Seeding and sodding
- ☐ Guardrail
- ☐ Drainage
- ☐ Utilities
- ☐ Fencing
- ☐ Miscellaneous
- ☐ Road closure
- ☐ Right-of-way (See Sheet No. ___)
- ☐ Pavement markings
- ☐ Pavement
- ☐ Graded solid rock
- ☐ Riprap
- ☐ Signing Notes
- ☐ Traffic control directional signing notes
- ☐ Signalization
- ☐ Construction work zone and traffic control (See Sheet No. ___)
- ☐ Lighting (See Sheet No. ___)
- ☐ Erosion prevention and sediment control notes (Special EPSC Notes see Sheet No. ___)
- ☐ Wetland mitigation notes (See Sheet No. ___)
- ☐ Special erosion prevention and sediment control notes (See Sheet No. ___)
- ☐ Special notes
- ☐ Scope of Work
- ☐ Construction project number

F. TABULATED QUANTITIES SHEETS

- ☐ Grading quantities block (including balances)
- ☐ Ramp and side drain table
- ☐ Pipe culvert, cross-drains, and endwall table
- ☐ Box bridges table
- ☐ Box culvert table
- ☐ ROW marker table
- ☐ Storm drainage tables for catch basins, manholes, junction boxes, etc.
- ☐ Storm drainage pipe tabulation
- ☐ Quantities checked with proposed layout and roadway quantity sheet
- ☐ Guardrail tabulation
- ☐ Base and pavement tabulation
- ☐ Ditches table
- ☐ Roadway approaches table (if required)
- ☐ Construction project number

G. DETAIL SHEETS

- ☐ Special details not covered in standards
- ☐ Retaining wall layouts
- ☐ Interchange geometry
- ☐ Special structures for this project specifically
- ☐ Intersection geometry and contours
- ☐ Construction project number

H. PROPERTY MAPS

- ☐ Identify begin/end of project (CONST) (includes project number)

I. PRESENT LAYOUT SHEETS

- ☐ Identify begin/end of project (CONST) (includes project number)
- ☐ Add item directed by Environmental Division's "Environmental Letter"

R.O.W. DETAILS SHEETS (if used in plans)

- ☐ Identify begin/end of project (CONST) (includes project number)

J. PROPOSED LAYOUT SHEETS

- ☐ Limits of construction
- ☐ Limit of paving
- ☐ Special notes
- ☐ Final guardrail locations
- ☐ Signs (if not on separate sheet)
- ☐ Construction items for this project (labeled clearly)
- ☐ Storm drainage coded for second sheet tabulation
- ☐ Add items directed by Environmental Division's "Environmental Letter"
- ☐ Identify begin/end of project (CONST) (includes project number)

K. PROFILE LAYOUT SHEETS

- ☐ Completed at ROW Phase
- ☐ Identify begin/end of project (CONST) (includes project number)

L. DRAINAGE MAP SHEETS

- ☐ Completed at ROW Phase

M. CULVERT SECTIONS

- ☐ Completed at ROW Phase

CONSTRUCTION PLANS CHECKLIST

N. EPSC PLANS

- ☐ Add/check items directed by Environmental Divisions "Environmental Letter"
- ☐ Special Details
- ☐ Location and details for proposed diversion channels or other methods of isolating stream flow from construction
- ☐ Approximate location of erosion control items
- ☐ Wetland mitigation notes
- ☐ EPSC quantities tabulation block on first EPSC sheet
- ☐ EPSC quantities added to estimated roadway quantities block
- ☐ Environmental Division consulted regarding treatment of haul roads in wetland areas
- ☐ Additional EPSC Special notes on first EPSC sheet
- ☐ Label Wetlands, WWC, streams, and ponds (per Environmental Letter)
- ☐ Construction project number

O. TRAFFIC CONTROL PLAN

- ☐ Schematic detail for construction signs and placement
- ☐ Tabulation block for construction signs, barricades and lights
- ☐ Traffic control notes and/or pavement edge drop-off notes
- ☐ Lane closure details
- ☐ Median cross-over details (including necessary curve data)
- ☐ Any necessary portable median barriers, barricades, arrow boards and lights
- ☐ Temporary signal details and quantities (as necessary)
- ☐ Temporary pavement marking details (as necessary) and quantity
- ☐ Stage construction details (as necessary)
- ☐ Plan reviewed with Regional Safety and Coordinator or Regional Traffic Engineer (if necessary)
- ☐ Plans rechecked for accuracy and safety in all phases
- ☐ Construction project number

IF THE ROAD IS TO BE CLOSED DURING CONSTRUCTION THE FOLLOWING ITEMS ARE ALSO APPLICABLE:

- ☐ City and/or county officials notified
- ☐ Detour routes determined and maintained by State or County/City (include note on plans)
- ☐ Detour signs installed and maintained by State or County/City (include note on plans)
- ☐ Haul roads
- ☐ Map in plan showing detour signing (placement of construction signs, barricades may be included on this map)

P. PAVEMENT MARKING PLANS AND/ OR SIGNING (if necessary)

- ☐ Completed at ROW Phase
- ☐ Construction project number

Q. TRAFFIC SIGNAL PLANS (if necessary)

- ☐

R. LIGHTING PLANS (if necessary)

- ☐

S. FINAL PREPARATION OF PLANS

- ☐ Check for or add the construction project number on all construction plan sheets
- ☐ Make sure estimated grading quantity sheets are clearly legible for printing (See Activity Check List)
- ☐ Correct/change data within plans and estimate per TDOT reviewer
- ☐ Compile final design record for filing
- ☐ Place engineer's seal and signature on all sheets
- ☐ Complete Activity Status Sheet and turn job in to Programs Operation Office, Bidding Section
- ☐ All plans produced on reproducible Mylar (except roadway cross-sections)
- ☐ ROW title sheet on bond